

**Minutes of the Grinnell City Council Meeting
Monday, August 15, 2005**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, August 15, 2005. Mayor Canfield presided.

ROLL CALL: Present: Elliott, White, Worley, McNaul, Witt. Absent: Wilson

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by WORLEY, to approve the agenda as presented. Vote: (5) ayes, motion carried.

Moved by WHITE, second by WORLEY, to approve the Agenda and the Consent Agenda as presented.

White was concerned about the animal clinic in the gym. Behrens confirmed that the animals receiving the service at the clinic are pre-selected, arrive in cages and the technicians are limited to only 20 appointments. Further, they are required to remove all of the waste, and the animals are under their control/ownership during the procedures. The council requested the tarp be placed under the surgical mats and the fee will not be waived.

CONSENT AGENDA:

- A. Previous minutes as drafted from the Monday, August 1, 2005 Regular Session.
- B. Previous minutes as drafted from the Monday, August 8, 2005 Special Session.
- C. Approval of the Clerk's Report.
- D. Approval of the Treasurer's Report.
- E. Approval of the Class BC Liquor License Application for Kum and Go, 715 Lang Creek Avenue.
- F. Approval of the Cigarette Permit for Kum and Go, 715 Lang Creek Avenue.
- G. Approval of the request from Grinnell-Newburg Dollars For Scholars for use of a portion of Central Park from 4:00 pm – 8:00 pm on Thursday, September 29, 2005 for the annual "Dogs for Dollars" event.
- H. Approval of the request from the Poweshiek Animal League Shelter for waiver of fees for use of the Community Center on Sunday, August 21, 2005 for an animal clinic. (All deposit fees will still apply.)
- I. Approval of the request for a parade permit from the Grinnell Area Chamber of Commerce for the Parade of Tractors on September 8, 2005.

COMMUNICATIONS/MEETING MINUTES:

- A. Finance Committee: August 1, 2005
- B. Planning Committee: August 1 and August 8, 2005
- C. Public Works and Grounds Committee: August 1, 2005
- D. Renaissance Board: July 26, 2005
- E. POW I-80: July Update

- F. Memorial Commission: July 19, 2005
- G. Planning and Zoning Commission: August 9, 2005
- H. Correspondence: Update in regard to the Grinnell Municipal Pool
- I. Thank you: Alice Breemer.

COMMITTEE BUSINESS:

A. Report from the Finance Committee.

- o Review of the bids received for the FY2006 audit.

Moved by WHITE, second by ELLIOTT, to award the bid for the FY 2005 audit to Gardner Thomsen from Des Moines, Iowa in the amount of \$12,500.00 with the suggestion in the alternate year the city contract with the State. Roll Call Vote: Ayes: White, Elliott, McNaul, Worley, Witt. Motion carried.

- o Review of the bids received for the purchase of a copy machine.

Moved by WHITE, second by MCNAUL, to purchase the copy machine bid by Forbes Office Equipment Company. Roll Call Vote: Ayes: White, McNaul, Elliott, Witt, Worley. Motion carried.

- o Review of the lease proposed by Fredric England for the gymnastics program.

Moved by WHITE, second by ELLIOTT, to approve the lease as presented. Roll Call Vote: Ayes: White, Elliott, Witt, Worley, McNaul. Motion carried.

- o Review the request for payment for half of the Grinnell-Newburg School district expense for transporting students across major highways.

Moved by WHITE, second by ELLIOTT, to approve the request for payment for half of the Grinnell-Newburg School district expense for transporting students across major highways.

Witt requested a brief history of the item. White explained that in the past a child was killed and one child was injured while attempting to cross Highway 6 on their way to school. After this accident, the city and the school agreed to create pick up points for the buses to transport children safely across the highway. White estimated that the city had paid half of this cost for the last 15 – 20 years.

Roll Call Vote: Ayes: White, Elliott, McNaul, Worley, Witt. Motion carried.

- o Discussion in regard to the city code update.

White summarized that staff has been working with Iowa Codification in preparing the draft of the city code. The committee will report on this item at a later date.

- o Discussion in regard to the Capital Improvement Program FY 07-11.

The committee determined that each of the other committees will review the projects as proposed prior to them being reviewed by the Finance Committee. This way, each committee will be aware of what the departments are planning for future projects.

- Discussion related to the city purchase of Poweshiek Water Association accounts in south Grinnell.

White commented that the agreement continues to be under review.

- Review of the requests for assistance from the Campbell Fund.

The requests were approved as presented.

B. Report from the Public Works and Grounds Committee.

- Review of Change Order No. 1 in regard to Lang Creek Crossing Phase 1B.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2838: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH LOWRY CONSTRUCTION AND RENTAL, LLC. OF GRINNELL, IOWA TO INCREASE THE CONTRACT AMOUNT BY \$1,575.00 FOR THE LANG CREEK CROSSING – PHASE 1B." Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, White. Motion carried.

- Review of Pay Request No. 2 in regard to Lang Creek Crossing Phase 1B.

Moved by ELLIOTT, second by WHITE, to approve and adopt Resolution No. 2839: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 2 IN THE AMOUNT OF \$71,922.35 TO LOWRY CONSTRUCTION & RENTAL LLC OF GRINNELL, IOWA FOR WORK COMPLETED ON THE LANG CREEK CROSSING – PHASE 1B." Roll Call Vote: Ayes: Elliott, White, McNaul, Witt, Worley. Motion carried.

- Review of Pay Request No. 5 in regard to the Central Business District.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2840: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 5 IN THE AMOUNT OF \$355,791.32 TO MANATT'S INC. OF BROOKLYN, IOWA FOR WORK COMPLETED ON THE CENTRAL BUSINESS DISTRICT CONSTRUCTION PHASE 1." Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, White. Motion carried.

- Discussion in regard to the Park Plan.

Elliott stated that the Public Works and Grounds Committee will meet Monday, August 22, 2005 at 6:15 pm. Hage will contact the Park Board and the Park Task Force Members.

- Update on the proposed storm water utility by the Water Resources Director.

The storm water utility is scheduled to be implemented on January 1, 2006. The intent of the utility is to identify general fund expenses that are being paid to maintain the storm water system. The city has the authority to generate revenue needed to cover the expenditures to relieve the burden on the general fund. This would require a new fee added to the bimonthly utility billing. If a property owner does not receive a water bill, they will still be billed for storm water. The federal government is on the verge of adopting far more stringent laws in which the city will be required to comply. The city is attempting to get ahead of the substantial cost that will be incurred at that time.

- Updated in regard to the Arbor Lake to Industrial Avenue Bike Trail and the REAP grant application.

Elliott explained a grant application has been submitted by Imagine Grinnell to request funding for construction of Phase 4B of the bike trail. If funding is awarded, it will cover the northeast sections of Arbor Lake. Elliott reminded the council that the bike trails will be incorporated in to the park plan, however the city still needs to figure out how to connect the pieces of the trails and how to pay for those connections.

- Discussion in regard to the opening of the brush/compost site.

The compost/brush site will open Tuesday, September 6, 2005 at 3:00 pm. The site will be open on Tuesday, Thursday, Saturday and Sunday. The Mayor will deliver the first load of brush to the site prior to the regularly scheduled council meeting. The site does require a user fee. Citizens will be able to purchase a prepaid punch card at a reduced rate prior to the opening. This will allow the attendant of the site to handle less money and provide more ease of disposal to the user. A shed will be constructed for weather protection and the safety of the attendant at the site.

A few items remain for completion of construction of the site therefore the city will not make final acceptance and payment of the project until the items are completed. However, the city cannot open the site without assuring the contractor that they recognize that only specific items remain.

Moved by ELLIOTT, second by WITT, to approve the certificate of substantial completion. Roll Call Vote: Ayes: Elliott, Witt, McNaull, White, Worley. Motion carried.

- Update in regard to the construction of the AWOS.

The easement remains unresolved for the placement of the AWOS. The city manager is hopeful that the issue will be resolved in time to proceed with the project this year. If not, the project will be delayed and will have to re-apply for funding again next year.

- Discuss use of city water tower for cellular antennas.

The city manager will work to complete a proposal to combine cellular tower construction with the construction of a water tower. Staff will report on the item again in the future.

The following items were tabled to the next regular session: Discussion in regard to the development of a food compost site, discussion related to the city purchase of Poweshiek Water Association accounts in south Grinnell, and review CIP projects – Parks/Bike Trails.

C. Mayor's Committee Appointment Recommendations:

There were no appointments at this session.

NEW BUSINESS:

Moved by ELLIOTT, second by WHITE, to schedule the public hearing in regard to the pool painting project for Tuesday, September 6, 2005 at 7:00 p.m. receiving bids until 2:00 p.m. on Thursday, September 1, 2005. Roll Call Vote: Ayes: Elliott, White, McNaul, Worley, Witt. Motion carried.

SECOND READING OF THE ORDINANCE:

Moved by ELLIOTT, second by WORLEY, to conduct the second reading of ORDINANCE NO. 1255: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-508 (PARKING RESTRICTIONS.)" *This ordinance will enact no parking on 8th Avenue from East to Elm Streets except on Sunday, parking will be allowed on the south side.* Roll Call Vote: Ayes: Elliott, Worley, Witt, McNaul, White. Motion carried.

APPROVAL AND ADOPTION OF THE RESOLUTIONS:

Moved by MCNAUL, second by WHITE, to approve and adopt Resolution No. 2841: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Dori Pearce, 711 16th Avenue, #301.)" Roll Call Vote: Ayes: McNaul, White, Elliott, Worley, Witt. Motion carried.

Moved by MCNAUL, second by WHITE, to approve and adopt Resolution No. 2842: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Richard A. Pearce and Carol J. Pearce, 711 16th Avenue, #101.)" Roll Call Vote: Ayes: McNaul, White, Elliott, Witt, Worley. Motion carried.

INQUIRIES:

Lucille Ahrens questioned the location of the brush site. Witt pointed out the location on the aerial map. Elliott reiterated that the site is scheduled to open Tuesday, September 6, 2005 at 3:00 pm.

REPORT FROM THE CITY MANAGER:

Behrens commented that the Arbor Lake project continues to progress and the rain garden is under design stages. Staff will be meeting with the Windsor Manor developers to create a storm water retention basin to work in conjunction with the rain gardens.

Behrens announced 10th Avenue is now open, work continues on the Capital Improvement Plan with the current focus on public works projects including water, waste water, streets, etc. By the end of the week, quotes should be collected for the SPFM. The Windsor Manor water main project is complete and communication continues with the Waterford Group as the city has requested the preliminary plats of lots 3-7 and has suggested the start of the rezoning process for those lots.

Moved by MCNAUL, second by ELLIOTT, to adjourn this regular session of the Grinnell City Council at 7:39 pm. Vote: (5) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Cassandra R. Hage, City Clerk